

## **OEISD Alternative Travel Authorization Form**

All Odem-Edroy ISD students involved in extracurricular and/or cocurricular activities will be, transported by District vehicles to and from all school-sponsored activities, games, competitions, performances, off-campus classes, practicum site visits, and the like. When an OEISD parent or guardian believes a necessity exists for the student to use an alternative mode of transportation, the following procedures will be followed:

- 1. The parent/guardian, using this form, notifies the instructor or sponsor of the student's need to use an alternative means of transportation.
- 2. This fully completed and signed form must be delivered by the parent/guardian to the teacher/sponsor or campus administrator at least 24 hours prior to departure.
- 3. The adult serving as alternative transportation for the student must provide proof of identification and sign-out the student with the designated school employee.

## Parent Single-Event Request

My child,	(student's name), has permission to travel	
home		
with	(adult's name)	(phone #).
Event Date:	Location:	

## Short Liability Release

I hereby release and hold harmless OEISD, its Board members, employees, and agents from any and all liability in connection with this alternative means of travel.

Parent/Guardian's Name:	(print name)
Parent/Guardian's Signature	(sign in person)
School Representative	(witness)

\*Alternative means of travel refers to any and all student travel that is not provided by District transportation services.



## For Office Use Only:

Student name:	ID#:
Principal/Designee Signature	Date:
Approved	
• Denied	
Reason denied:	